

Mount Sherman Water Association – MEETING MINUTES

Scribe:	Odie J. Watts	
Date:	November 8, 2004	Time: 6:01PM – 6:45 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – BOARD MEMBER	446-5744
*	Szabrowicz, Ben – BOARD MEMBER (On Vacation)	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	No guests or customers attended meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 6:01 PM
2. Meeting Minutes	The minutes from the October 11, 2004 meeting were approved at written. Motion to approve the minutes – Koby Lee. Second by Betty Stivers. No Abstentions.
3. Financial and Water Association Director's Report	The financial report for the period October 1 through October 31, 2004 was presented by Karen Edgmon. ▪ Reported she has paid \$9,054 toward the ASWCC Loan which will save several thousand dollars on interest. ▪ Letter received from Betty Garrett about the size of her water bill due to a leak. Karen will calculate the bill and contact Betty Garrett so payment can be arranged. (ACTION ITEM) ▪ Letter received from Carol Clark about her meter readings. Jim Bowen recommended Karen send her a letter asking her to take her own meter reading and notify Karen. Karen will then compare the reading taken by Carol Clark to the reading taken by Ivan Reynolds and bill accordingly. Karen will notify Carol Clark by letter. (ACTION ITEM) ▪ Reported the water loss reported on this month's Director's Report is an average of the past 2 months. Instead of 57.7% the actual amount is closer to 26%. ▪ Reported that Arkansas Rural Development has accepted the budget for our association for the coming year. Motion to approve the reports – Koby Lee. Second by Ben Szabrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's report. ▪ Line at Austen Kilgore's property developed a slow leak and finally blew up causing a major water loss. ▪ Checked complaint of water leak from Josia Cooper and Dorvin Poyner. A slow leak was detected at Josia Cooper but none at Dorvin Poyner. ▪ Received application for new service from Jon Otto who purchased Carol Loring

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	place. ▪ Pulled Dawn Covey's meter. They moved. ▪ Work on the Low Gap hydrant installation and the Shiloh line replacement has started. Expect to bleed lines in the area of installation on 11/9/04. Expects to have a significant water loss expected as a result of the bleeding of the lines. ▪ Will begin work soon to provide water to John Griffith residence. Motion to approve Operator's Report – Koby Lee. Second by Betty Stivers. No Abstentions.
5. Old Business	▪ Action Item 2: IN WORK. Ivan indicated the marking of meter boxes is a work in progress. ▪ Action Item 9: CLOSED. Karen sent letter to Red Rock Construction to replace Shiloh line and install Low Gap Hydrant. Work is in progress ▪ Action Item 10: CLOSED. Karen sent letter to Arkansas Department of Health updating status of our efforts to move toward compliance with water safety standards.
6. New Business	▪ Note from Jim Bowen: Received letter from Department of Health in response to the letter sent by Karen Edgmon last month. Letter is to be passed to Karen Edgmon for the files. ▪ Karen sent a change of address to the Arkansas Department of Health so all future correspondence from them will now be going directly to Jim Bowen. ▪ Board approved Ben Szabrowicz to coordinate with Roger Faught to clear the Water Association property of trees (ACTION ITEM). Board voted and approved the \$300 cost for the clearing. Motion made by Ben Szabrowicz. Second by Koby Lee. No Abstentions. ▪ Jim Bowen requested Ben Szabrowicz contact fencing contractors (at least 2 to 3) to determine the cost of fencing the property after the trees are removed. (ACTION ITEM). Motion made by Betty Stivers. Second by Koby Lee. No Abstentions. ▪ Karen Edgmon recommended our meeting time be changed due to the recent time change. Board agreed that a 5:30 PM meeting start time would be acceptable to all. ▪ Ivan Reynolds received information about joining a "non-payment" database to catch people who leave unpaid bills behind when they move. Board agreed to have Ivan pass the information along to Karen Edgmon and she will sign the Association up for the service. (ACTION ITEM)
7. Adjournment	Meeting adjourned at 6:45 PM.
8. Next Meeting	NOTE NEW MEETING START TIME: The next meeting is scheduled for December 13, 2004 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 2	7/12/04	Obtain enamel paint and begin marking each meter box. As of meeting on 11/8/04 reported the work was still in progress.	Ivan Reynolds	12/13/04	IN WORK
AI 11	11/8/04	Send letters to Betty Garrett and Carol Clark. See discussion comments above.	Karen Edgmon	12/13/04	OPEN
AI 12	11/8/04	Coordinate with Roger Faulk on tree removal.	Ben Szabrowicz	12/13/04	OPEN
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal.	Ben Szabrowicz	12/13/04	OPEN

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Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 14	11/8/04	Get information from Ivan about signing up for the "non-payment" database and sign up the Association for the service.	Karen Edgmon	12/13/04	OPEN

Mt Sherman Board Meeting
Nov 8th 2004
Water Operators Report

The line at Austen Kilgores property developed a slow leak And finally blew up causing our water loss. I also spent most Of an entire day bleeding the air out of the lines to Shiloh, Steel Creek and Low Gap.

I checked on a complaint from Josia Cooper and stood at her Meter for several minutes before I could see she still had a slow Leak. Her high water bill was correct. I also checked on a complaint of incorrect reading from Dorvin Poyner and his meter reading was also correct with no sign of a Leak.

I talked with John Griffith about signing him up for water service, explaining the legal requirement for a signed easement and filed In the court house.

I started on the Fire Hydrant at Low Gap and had bedding Delivered to Shiloh for the two inch line repair. I will finish the Fire Hydrant tomorrow. We will then move to Shiloh for the Two inch line.

Carol Loring place sold and I got the application for service From John Otto the new owner.

The numbering of the meter boxes is still ongoing.
I pulled Dawn Coveys Meter, they moved.

Water Operators Report

By Ivan Reynolds